

Padbury Parish Council

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4th September 2024

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council Meeting will be held at the Pavilion on **Tuesday 10th September 2024** at 7pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

Pam Molloy - Parish Clerk

AGENDA

1. Period of Public Participation

2. Apologies

Members are asked to receive apologies.

3. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

4. Minutes

Members are asked to approve the minutes of the meeting of the Parish Council held on the 9th July as a correct record – copy attached PPC/02/24-25.

5. To receive updates from Buckinghamshire Councillors

6. Sports Field, Play Area and Woodland

- 6.1. Pavilion items to be reviewed: 1) Pavilion hire/checking pavilion before and after hires 2) Commercial hire rate 3) Cleaner, clerk to update 4) Ramp for double doors, Councillor Smith to advise 5) Quotes for roof works and solar panels 6) Pavilion costs/budget 7) Noticeboard and pictures. Any other relevant items.
- 6.2. Members to review the Pavilion schedule of costs.
- 6.3. Pavilion building regulations – Letter from PWC (circulated on 2nd September) to be reviewed.
- 6.4. Pavilion electricity – Members to agree new contract: 1 year fixed business £2073.24.
- 6.5. Access path – Members to review quote received of £3,125 plus VAT. Two other contractors have declined to quote. Clerk has contacted a further three companies to try and obtain a quote.

- 6.6. Play area & playing field – Members to review and agree works. Members to agree to fit non-slip tape to the ramp/steps to the multiplay/slide.
- 6.7. Woods – Annual inspection to be carried out, date and councillors attending to be agreed.

7. Planning

- 7.1. Members to review new applications to be considered at this meeting:
 - 24/02136/APP – Householder application for dropped kerb and driveway - 4 Monument Cottages, Main Street (circulated on 2nd September).
- 7.2. Members to review any applications received following the issue of this agenda.
- 7.3. Members to note applications pending consideration and decisions made by Buckinghamshire Council, see list at end of agenda.
- 7.4. 22/03695/AOP – Notification of intention to submit an appeal issued.
- 7.5. Buckingham Neighbourhood Development Plan – Consultation extended to the 2nd October (as circulated on 22nd August).
- 7.6. Proposed changes to National Planning Policy Framework – Consultation ends 24th September, as details circulated on the 4th September.
- 7.7. Rosefield Solar Farm consultation – 18th September to 14th November, as details circulated on the 4th.
- 7.8. Neighbourhood Plan.

8. Finance

- 8.1. Members to note the balances for the bank accounts as at the 31st August 2024, are as follows:
 - Barclays Community Current account ending 959 £12,309.76
 - Barclays savings account ending 970 £59,074.38
 - Barclays Millennium Wood account ending 198 £15,073.51
- 8.2. Members to approve the following payments:
 - P Molloy: £680.99 August net salary and expenses (mobile top up and Microsoft renewal).
 - HMRC: £7 PAYE for August.
 - R Gough: £62.50 Caretaker for August. Standing order on 2nd September
 - M Jackson: £55 Securing the gate for August. Standing order on 2nd September
 - NBPPC: £50 Webinar being held on 11th September
 - Harlequin Press Ltd: £380 Printing of the Padbury Through the Years book
 - EON Next: £167.75 (£159.76 plus £7.99 VAT) Pavilion electricity for 1st June to 1st September.
 - NPower: £203.83 (£194.12 plus £9.71 VAT) Street lighting for July. Direct debit
 - NPower: £16.55 (£15.76 plus £0.79 VAT) Street lighting for July. Direct debit
 - Plus any invoices received following the issue of this agenda.
- 8.3. Members to note the following income for August: £578.19 Padbury Football Club rent and electricity and £40 Padbury Pump advertising.
- 8.4. Members are asked to review and agree the Receipts, Payments and Summary Report including budget/actuals as at 31st August 2024.
- 8.5. Members to agree a date to review the draft budget for 2025-26.
- 8.6. Members to review July and August bank statements.
- 8.7. Debit card / mobile phone – clerk to update.

- 8.8. Audit for 2023-24 - Members to note external auditors signed off on 4th September. Notice of Conclusion of Audit published on our website and noticeboard.

9. Other Parish Council Business

- 9.1. Right of Way lease – Members to review/agree amended lease (circulated on 4th September).
- 9.2. Bench – members to note, now installed in playground.
- 9.3. Members to review and approve the following policies: Reserves policy and Equality and Diversity policy (circulated 4th September).
- 9.4. Padbury Through the Years book – Members to agree collection/payment.
- 9.5. Biodiversity – Members to appoint a volunteer to oversee.
- 9.6. Members to agree date for meeting with Callum Anderson MP.
- 9.7. Members to consider an annual inspection of assets around the village.
- 9.8. Local Cycling and Walking Infrastructure Plan – consultation being held between 2nd September to 13th October (as details circulated on 22nd August).
- 9.9. Fix my Street – Members to review current issues.
- 9.10. Members to consider request for a memorial bench (location to be advised).
- 9.11. Members to agree annual maintenance for two of the speed signs, cost £325 (allowed for in the budget).

10. Funding

- 10.1. Community Boards funding application submitted on the 17th June for the zip wire and springy.
- 10.2. HS2 Road Safety Fund application submitted on the 19th July for some traffic calming measures on Main Street.

11. Contracts and Similar Matters

- 11.1. Devolved Services – Health and safety information circulated on 3rd July. Members to review.

12. Meetings, Events and Training

- 12.1. Community Boards Meeting – 26th September, 6.30pm online.
- 12.2. North Bucks Parishes Planning Consortium meeting – 18th September. Solar Farm webinar on the 11th September.
- 12.3. Greener Padbury Group – to be advised
- 12.4. Parish Liaison Meeting – 16th October
- 12.5. Training – as details circulated.

13. Maintenance/Environmental Issues

- 13.1. Jobs around the village – updated list circulated on the 4th September.

14. Highways

- 14.1. Traffic Calming Measures – Approximate costs of £10,000. Funding applied for.
- 14.2. Lower Way moving traffic enforcement camera – Civil works, signage complete and camera installed.
- 14.3. Clerk and Councillor Barnes met with the local Police Community Support Officer, update to be provided. Junction of Old End and Main Street – Members

to note 'H' white lines at both drop kerbs will be installed by Buckinghamshire Highways.

- 14.4. Members to note recent correspondence regarding verge and tree on Lower Way.

15. Matters dealt with between meetings

- 15.1. Members agreed to allow the football club to use two 'dugouts' (on wheels).
15.2. Letter sent to planning committee regarding planning application 22/03695/AOP.
15.3. Order placed to replace street lantern in Amblers Way, cost £315 plus VAT.
15.4. Councillor Burton attending webinar regarding solar farms, cost £50.

16. Dates of next meetings - Members to note dates:

10th December, 11th February, 15th April (to be confirmed) and 13th May (to be confirmed).

Planning applications dealt with under delegated procedures:

- 24/01988/ALB – Listed building application for replacement rear door – Stratfords, Lower Way. No objection

Planning applications pending consideration by Buckinghamshire Council:

- See point 7.1

Planning decisions made by Buckinghamshire Council since the last meeting:

- 22/03695/AOP – Outline application for up to 79 dwellings and associated works with all matters reserved except for access – Land North of A413. REFUSED
- 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road. DISPOSE OF OLD APPLICATION
- 24/00791/APP – Conversion of barn outbuilding with alterations and extensions to dwelling with allocated car parking spaces and private amenity space – 7 Bennetts Close. APPROVED
- 24/01637/AGN – Erection of agricultural building – Folly Farm, Winslow Road. APPROVED.
- 24/01988/ALB – Listed building application for replacement rear door – Stratfords, Lower Way. CONSENT GRANTED

List of payments paid between meetings:

- EON Energy Solutions: £212.40 – Street lighting maintenance for quarter ending 30th June.
- Padbury CE School: £50 – Refund of deposit for pavilion hire
- Wave: £84.57 – Pavilion water from 15th April to 14th July, paid by direct debit
- P Molloy: £656.76 – July salary and expenses
- HMRC: £7.20 – July PAYE, cheque number 102474
- Lynch Garden Services: £610 – 2 x playground mowing and village verges in July
- ACS Services: £55 – Fuel costs for mowing the woods
- R Gough: £62.50 – Caretaker for July, paid by standing order on 1st August
- M Jackson: £55 – Securing gate for July, paid by standing order on 1st August
- M Tweed: £25 – Pavilion cleaning for August
- F Morris: £7 – New padlock for car park gate
- EON Energy Solutions: £378 – New LED street lantern (Amblers Way)

- NPower: £16.02 – Street lighting for June. Direct debit 15th August
- NPower: £33.01 - Street lighting for June. Direct debit 15th August